



May 1, 2008

Department of Administration
Business Operations Division

Tom Barrett
Mayor

Sharon Robinson
Director of Administration

Cheryl L. Oliva
City Purchasing Director

RFP #0000002106
RFP for Entry Level Examination for Firefighter Job Classification
Due Date: 5/8/2008 @ 2:00 pm-CST

ADDENDUM NO. 1

NOTICE TO PROPOSERS:

Below are questions and answers received for this RFP. Please note that the deadline for questions has passed and no additional questions will be allowed.

- 1 - Who is the City's current vendor for entry-level test services and is the City pleased with the services that have been provided? The City does not currently have a vendor for the Firefighter selection process.
- 2 - Has the City been involved in any litigation or grievance processes with regards to public safety entry-level or promotional testing? The City has been involved in litigation regarding both the Firefighter and Police Officer selection processes as well as Fire and Police Department promotional processes.
- 3 - Would the City be willing to utilize a stock examination or is the City looking for a custom examination? Previously-developed as well as custom-developed examinations could meet the City's needs depending on the validity evidence provided.
- 4 - What has the City paid for entry-level test services in the past? The City paid \$67,405 for test services relating to the 2003 Firefighter examination.
- 5 - Does the City have current job analysis data, and how current is the analysis data? As the Request for Proposal indicates, the City is currently conducting a job analysis for Firefighter. The vendor will be expected to use the results of this job analysis to develop or provide a job-related examination or examination components.

Please complete, sign and return this addendum with your bid. This certificate is to be **returned no later than 2:00 p.m. CST on Thursday, May 8, 2008** to the Department of Administration, Business Operations Division-Procurement Services Section, Room 601, City Hall, 200 E. Wells Street, Milwaukee, WI 53202 or return via fax to (414) 286-5976.

**IF THIS ADDENDUM IS NOT RECEIVED BY 2:00 P.M. CST ON MAY 8, 2008,
IT MAY RESULT IN BID REJECTION!**

Sincerely,

Diane Meredith-Berndt
Purchasing Agent-Senior

This is to certify that I/we have read the above and have incorporated it in my/our bid.

SIGNATURE: _____

DATE: _____

NAME OF FIRM: _____